

ANG SERVICES ASSOCIATION BOARD

28 February 2004

MEMORANDUM FOR ANG SERVICES ASSOCIATION BOARD MEMBERS

SUBJECT: ANG Services Association Board Meeting Minutes

On 25 February 2004 the Services Association Board members met at 1730 hours at McGhee Tyson ANGB, TN. Following are the minutes from this meeting:

Attendance:

Maj William Pemberton	117th , AL ANG, SV Association President
CMS Golden Sherman	140th SV Tech, CO ANG, SV Association Vice President
CMS Robert Young	134th TN ANG, SV Association Treasurer
SMS Veronica Holliman	123rd SV Tech, KY ANG, SV Association Secretary

MEMBERS ABSENT:

LtCol Johnnie Bejarano 140th SV/Retired, CO ANG, SV Association Past President

GUESTS PRESENT:

None

OLD Business discussed:

- A. Financial Report was submitted by CMS Young and reviewed and approved by the board unanimously with comments noted.
 - a. Current balance being \$2635.13 and cash not yet deposited being \$225.00.
 - b. All checks received will be annotated on the Journal Ledger.
 - c. Greeting cards that were requested by SMS Jacobik were not received by any members on the SV Association Board.
 - d. Maj Pemberton will contact SMS Jacobik and request that the greeting cards be forwarded to SV Association Secretary to be held for 2004 Holiday Season.
- B. List of membership is being updated by CMS Young.
 - a. Lifetime Membership Cards were mailed out to the members by CMS Young.
 - b. SMS Holliman will research cost of having new plastic cards with control numbers and logo added. Omit rank from the new plastic cards to avoid re-issue with each change in rank.
 - c. Current membership status includes 37 members with 2 year membership and 200+ members with a lifetime membership.
 - d. All lifetime members whose address is incorrect and mailout was returned will be added to a suspended file and will no longer receive mailouts unless the member contacts CMS Young to update his/her address.
- C. New coins were received and additional coins will be purchased when 200 of the 300 have been sold or prior to the DSCP Conference in July 2004.
- D. The SV Association members at the 123rd SVF, KY ANG were appointed by Maj Pemberton as the Membership and Nomination Committee to establish voting guidelines and assist with President Elect nominations and voting.

- a. Letters for Nominations will be mailed out during the 1st week of March 2004 to all SV Association members and by forwarding to all technicians.
 - b. Nominations must be received NLT 30 April 2004 using the format released in the Letters for Nominations above with an electronic copy of the nominee's biography attached. Nominations without attached electronic biography will be considered incomplete and will not be accepted.
 - c. Ballots will be completed early May 2004 and will be included in the next Services Newsletter for review by membership.
 - d. Voting will take place at the DSCP Conference in Jul 2004 and again at the Worldwide Services Conference in Aug 2004. All votes will be sealed uncounted and forwarded to the Membership and Nomination Committee for count and validation.
 - e. Ballots will include area for printed name and signature of voting member to insure validation of all ballots. The validation area will be removed from all ballots after the printed name has been validated as a current member and before any ballots are counted.
 - f. Results will be released to the SV Association Board within 7 days of return from the conference in Aug.
- E. Website concern was dicussed and CMS Sherman will research establishing a new web page for the SV Association.

All Old Business was closed and meeting was postponed at 1915 hours to reconvene the following day with all New Business.

Meeting scheduled for 26 February 2004 was rescheduled for 27 February 2004 at which time the Services Association Board members reconvened at 0700 hours at McGhee Tyson ANGB, TN. The forum began with Maj Pemberton opening the floor for New Business. Following are the minutes from this meeting:

Attendance:

Maj William Pemberton	117th , AL ANG, SV Association President
CMS Golden Sherman	140th SV Tech, CO ANG, SV Association Vice President
CMS Robert Young	134th TN ANG, SV Association Treasurer
SMS Veronica Holliman	123rd SV Tech, KY ANG, SV Association Secretary

MEMBERS ABSENT:

LtCol Johnnie Bejarano	140th SV/Retired, CO ANG, SV Association Past President
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GUESTS PRESENT:

None

NEW Business discussed:

- A. Next meeting will be held via teleconference within 10 days to discuss and accept SV Association logo for coffee mugs.
- B. Items for sale:

- a. Coffee mugs were selected and approved for purchase of 288 with ANG SV Association 2004 on one side and the Prime RIBS logo on the other. Hold order for 10 days to allow time to decide on logo saying to be added.
 - b. No other items will be purchased at this time to generate funds. T-shirts will be discussed after logo saying is agreed upon.
 - c. CMS Sherman recommended hand receipt 10 coins each to Mr Bennett and Lt Col Morgan for awarding as deemed deserving. Approved with guidance that they must submit a control log of all issued coins by name.
 - i. Will approve similar process for CMS (select) Butman once he is promoted.
 - d. CMS Young will verify with the bank this week on our availability to accept the visa card for payments as well as cash and checks.
 - e. CMS Young will research copyright for our coin.
- C. Planning with agenda must be coordinated NLT 2 weeks prior to meetings/conferences and information packages must be provided at the start of meetings/conferences.
- a. DSCP agenda needs to be coordinated.
 - i. Maj Pemberton will work with SMS Jacobik to receive the Food Management agenda and plan.
 - ii. Two items were discussed to add to the agenda.
 - 1. SPMD – Fulltime Manning Document.
 - 2. Chiefs should meet early (prior to ANG breakouts).
- D. Newsletter status was dicussed as a concern and the process is still in review.

Meeting adjourned 27 February 2004 at 0745. Next meeting is tentatively scheduled for teleconference within 10 days.

//////////////////////////////////**SIGNED**//////////////////////////////////
 VERONICA J. HOLLIMAN, SMS, KY ANG
 ANG Services Association Secretary

Attachments:

- 1. Financial Report
- 2. President Elect Nomination Letter
- 3. President Elect Draft Ballot

Cc:

ANG Services Association Board Members

1st Ind, ANG SV Association President

MEMORANDUM FOR ANG SERVICES ASSOCIATION BOARD MEMBERS

Approved as written.

//////////////////////////////////**SIGNED**//////////////////////////////////
WILLIAM C. PEMBERTON, Major, AL ANG
ANG Services Association President